

RECEIVING HOME PLACEMENTS:

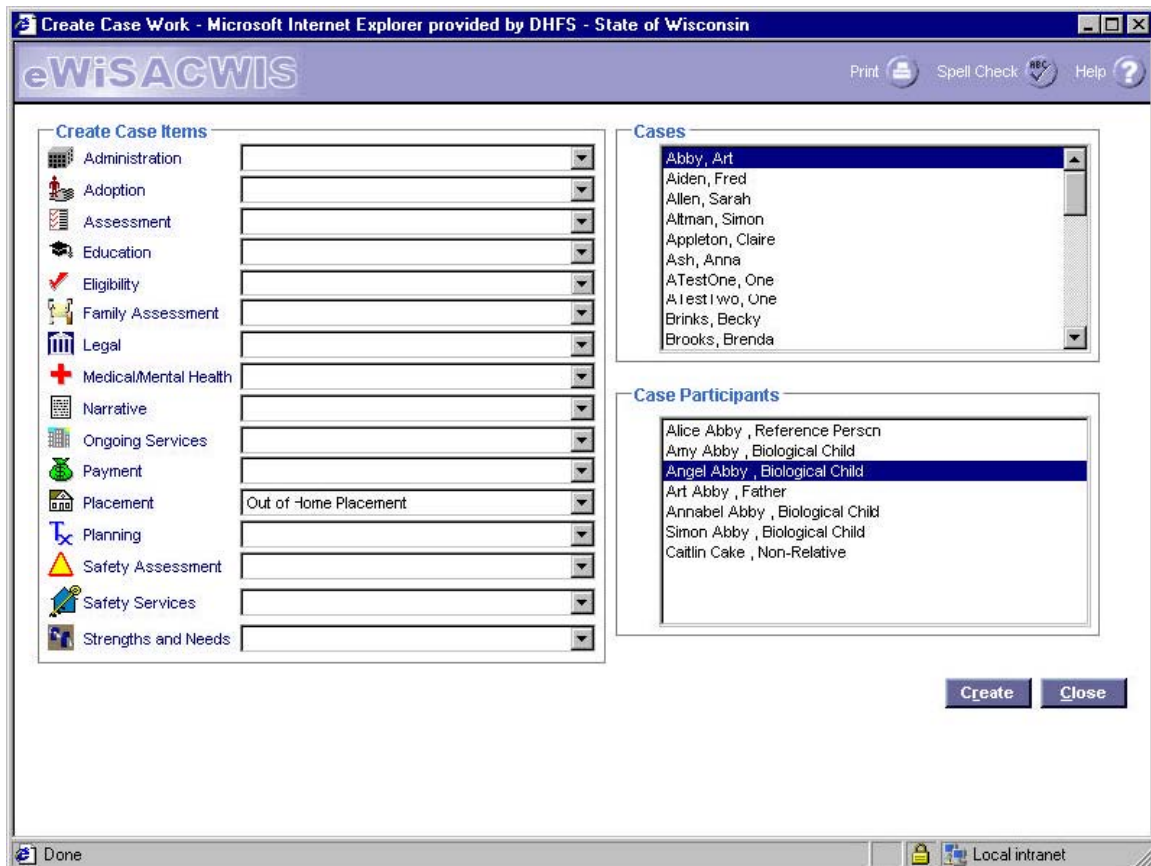
Receiving homes are licensed foster homes that receive a special compensation because of their willingness to take emergency placements on short notice. The special compensation can be a monthly rate that is above the monthly basic rate or a monthly stipend that is paid without consideration to a placement or both. Receiving homes, like any other foster home, are subject to the Uniform Foster Care Rate. Therefore, any rate paid above the basic rate must be justified by completing the foster care rate setting page.

If a monthly stipend that is not linked to a placement is paid to the receiving home, the stipend must be paid outside of the eWiSACWIS.

Successful documentation of an Out-of-home Placement or an In-home service assumes that the child's person management record is up to date. Please see the How Do I titled "Common Documentation Tasks For All Settings (In-Home & Out-of-Home)" for information surrounding documenting a person's demographics.

Also note that as part of the placement documentation the eligibility record for that child must be completed. See the above referenced How Do I for information surrounding documenting eligibility for a child.

And lastly, when ending placements or services, please refer to the above referenced How Do I for information surrounding ending a placement in eWiSACWIS.



Create Casework Page

Step 1 of 4

- From the Create Casework page select: Placement>Out-of-Home Placement>Case>Case Participant>Create

Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWISACWIS Print Spell Check Help

Child
 Child: Abby, Angel Case Name: Abby, Art Request Number:

Service **Provider**

Placement Begin

Placement Begin Date: 04/12/2004 **Placement End Date:** 00/00/0000
Date Removed from his/her home: 04/12/2004 Estimated End Date: 00/00/0000
 VPA Date: 00/00/0000 County: Milwaukee
☐ This is a CPS Non-Conforming Placement
Service Category: Receiving Home
☐ This is an Adoptive Placement Service Type: Receiving Home 5-11 years old
[Removal Reasons](#) **Placement Status:** Receiving Home
 Does the agency have legal responsibility of the child at the time of removal?
☐ Yes ☐ No ☒ N/A Child Specific Rate: \$0.00
☒ This Placement is the result of a transfer Current Basic Rate:
☐ This is an Emergency Situation Administrative Fee: \$0.00
☐ After Hours Placement Exceptional Amount: \$0.00
 Supplemental Points: [Supplemental Points](#)
 Supplemental Points Amount: \$0.00
 Current Total Monthly Payment:

Options:

Done Local intranet

Placements and Services Page>Service Tab

Step 2 of 4

- On the Placements and Services page, Service tab, complete all needed fields.
- Enter the first day of the placement in the Placement Begin Date field.
- If this placement is a removal from home (start of a placement episode) be sure to enter the correct removal date in the Date Removed from his/her home.
- Select the correct Removal Reason(s) from the Removal Reasons pop-up page.
- In the Service Category field choose Receiving Home.
- In the Service Type field choose the appropriate value based on the child's current age.
- In the Placement Status field choose Receiving Home.

Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS Print Spell Check REC Help ?

Child
 Child: Abby, Angel Case Name: Abby, Art Request Number:

Service **Provider**

☐ Yes ☐ No ☒ N/A
☐ This Placement is the result of a transfer
☐ This is an Emergency Situation
☐ After Hours Placement

Administrative Fee: \$0.00
 Exceptional Amount: \$0.00
 Supplemental Points: [Supplemental Points](#)
 Supplemental Points Amount: \$0.00
 Current Total Monthly Payment:

Child Removal From Home Information

Manner: Court Ordered **Primary Caretaker:** Alice Abby
Caretaker Structure: Married Couple **Secondary Caretaker:** Art Abby

KIDS Referral

KIDS Referral

Is this referral in the best interest of the child? ☒ Yes ☐ No
 Is this placement expected to be long term? ☒ Yes ☐ No
 Is the worker aware of a court order for child support OR is this otherwise an appropriate case to refer for child support services? ☒ Yes ☐ No

Options:

Done Local intranet

Placements and Services Page>Service Tab (continued)

Step 3 of 4

- Enter the Child Removal from home Information if this placement is a removal from home.
- Select appropriate values for the KIDS Referral information.

Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS

Print Spell Check Help

Child: Abby, Angel Case Name: Abby, Art Request Number:

Service Provider

Provider Information

Name: AAA Agency [Search](#) ID: 20170 Contact:

C/O:

Street: 255 Hoosier Blvd. Apt:

City: Madison State: WI Zip: 53701 Country:

Phone: (608)515-4566 Ext: Fax: Alt Phone: Alt Ext:

Email:

Payment Information

Parent Agency: AAA Agency

Target Pop: CHIPS - Other

☐ Override Parent Agency rule

Kinship Care

Relationship of Child to Kinship Provider:

Split Payment

Options: Go Save Close

Done Local intranet

Placements and Services Page>Provider Tab

Step 4 of 4

- Click the Search hyperlink to launch the Search page and search for the appropriate provider.
- From the Search page, select the radio button next to the provider you want to use and click Continue, this will return you to the Service tab and populate the provider you selected into Provider Information.

If there is a name other than the receiving home provider's name in the Parent Agency field and the entire payment is to go directly to the receiving home provider, check the Override Parent Agency rule checkbox.

If the **Override Parent Agency** rule checkbox is not selected, the eWiSACWIS system will generate the automatic payment(s) as follows:

Not for Profit Child Placing Agency: The Administrative payment plus foster care provider payment will be sent to the Not for Profit Child Placing Agency.

For Profit Child Placing Agency: The Administrative payment will be sent to the For Profit Child Placing Agency and the foster care provider payment will be sent to

the foster care provider agency.

- In the Target Pop field choose the appropriate value. The default value is “CHPS-Other”.
- Return to the Service tab.
- To approve the placement and to send to your supervisor for approval, choose Options>Approval>Go>Approve radio button>Continue.
- Click Save and then click Close on the Placements and Services page.

The screenshot shows a web browser window titled "Create Case Work - Microsoft Internet Explorer provided by DHFS - State of Wisconsin". The application is "eWISACWIS". The interface is divided into several sections:

- Create Case Items:** A list of categories with dropdown menus: Administration, Adoption, Assessment, Education, Eligibility (checked), Family Assessment, Legal, Medical/Mental Health, Narrative, Ongoing Services, Payment, Placement (selected), Planning, Safety Assessment, Safety Services, and Strengths and Needs. The "Placement" dropdown is currently set to "Foster Care Rate Setting".
- Cases:** A list of case names: Abby, Art; Aiden, Fred; Allen, Sarah; Altman, Simon; Appleton, Claire; Ash, Anna; ATestOne, One; ATestOneb, One; ATestTwo, One; Brinks, Becky.
- Case Participants:** A list of participants: Alice Abby, Reference Person; Amy Abby, Biological Child (highlighted); Angel Abby, Biological Child; Art Abby, Father; Annabel Abby, Biological Child; Simon Abby, Biological Child; Caitlin Cake, Non-Relative.

At the bottom right, there are "Create" and "Close" buttons. The status bar at the bottom shows "Done" and "Local intranet".

Create Casework Page

Step 1 of 2

- From the Create Casework page select: Placement>Foster Care Rate Setting>Case>Case Participant>Create

Foster Care Rate Setting - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWISACWIS Print Spell Check Help

Participant Information

Child: Abby, Angel Rate Setting Type: 30-day Evaluation Rate Appeal Date: 00/00/0000
Case Name: Abby, Art Effective Date: 01/01/2006 Reevaluation Request Date: 00/00/0000
Provider Name: Honda, Becky End Date: 00/00/0000

Emotional Points Behavioral Points Physical Points Results

Supplemental Payment Summary of Points

	Points	Amount
Emotional:	4	\$36.00
Behavioral:	0	\$0.00
Physical:	12	\$108.00
Total Points:	16	

Recommended UFCR Rate

Contracted Maintenance Amount:	\$0.00
Basic:	\$346.00
Exceptional:	\$0.00
Supplemental:	\$144.00
Total:	\$490.00

Calculate

Exceptional Payment Justification

Document here or refer to attached documentation which justifies an exceptions payment under HFS 56.11 (4)(a) Enable the child to be placed in a foster home or treatment foster home instead of being placed or remaining in a more restrictive setting, or HFS 56.11 (4)(b) Replace a child's basic wardrobe that has been lost or destroyed through other than normal wear and tear.

Options:

Done Trusted sites

Foster Care Rate Setting Page>Results Tab

Step 2 of 2

Important information regarding the Foster Care Rate Setting page:

In order to pay the receiving home a rate above the basic rate, the worker must complete the Foster Care Rate Setting page and send it to your agency's Rate Setter for approval.

- Complete the header group box with the appropriate values.
- Complete the Emotional, Behavioral and Physical Points tabs.
- On the Results tab enter the Exceptional Amount (if applicable) in the designated field.
- Click the Calculate button.
- To approve the rate setting and send it to the agency's Rate Setter for approval choose Options>Approval>Go>Approve radio button>Continue.
- Click Save and then click Close on the Foster Care Rate Setting page.